

Minutes of the Fairford Festival 19th February 2009

PRESENT: Trevor Hing, Chris Roberts, Louise Hatch, Kevin Smart, Paul Skinner, Annabelle Plumridge, Neil Plumridge, Kevin Symons, Helen Grosscurth-Curtis, Richard Black, Jan Cory, Wendy MacGregor

APOLOGIES: Heidi Sear-Smith, Sue Smart

MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 15th January 2009 were agreed.

CHAIRMAN'S REPORT

TH welcomed Jan Cory back, and Wendy MacGregor. There are now just 3 months to go until the main Festival weekend.

TREASURER'S REPORT

No report available this month.

TRUSTEES REPORT

Still money available. CR asked about advertising the availability of funds again. Need to ask Graham Young.

ACTION: CR

FAIRFORD FESTIVAL 2009

The Ball

Mudways have now been booked for the marquee. The VAT rate reduction has reduced the cost by around £200.

Advance Marquees were unavailable on the date required.

With the bar, the Railway were unable to do it this year and Roger Fessey has not provided a quote. It's to be offered to Jason Winter, as this was the only quote received by the due date.

PS has booked Classic Catering. The final details of the menu are to be decided, but there will be a two meat option, similar to last year.

ACTION: Ball Committee

There will be an initial sale of tickets at the Bull Hotel on the 7th March, 9 - 10.30am. Details to be advised in the Standard, with the 0844 number for subsequent sales.

ACTION: CR

Need some promotional posters for the ticket sale.

ACTION: CR

Ticket sale arrangements have been confirmed with Mark at the Bull.

Ticket price has been fixed at £48.50, to include a sparkling drink on arrival.

The band, Locomotion, will be the same price as last year, £1000. This has been re-confirmed and a confirmation letter has been sent.

Need to check the availability of Soft Sax (Lonny), to provide music during the early part of the evening.

ACTION: CR

KSy suggested there could be two types of prizes at the Ball: those under £200 in value could be raffled; those with a value in excess of £200 could go into the Auction.

Saturday Night

The Fairford Retained Fire Service will be holding their event in the marquee on the Saturday night.

Festival Queen

This will be held May Bank Holiday, Monday 4th May. Jan Cory has produced letters for the local schools. AP to make tiaras.

Diary of Events

KSm will begin chasing up events from previous years to see what should go into the diary. The deadline for the diary is the end of March. A tea dance and harpist could be arranged for Sunday afternoon.

KSm to let AP know what gets confirmed so that it can publicised on the web site.

ACTION: KSm

Contact Fairford Churches Together regarding the Sunday afternoon church service.

ACTION: TH

Sponsorship

Letters went out last week (February 9th)

Arkells will give the same as last year.

4A Mortgages - £50, down from £200 last year.

Moore, Allen and Innocent - nothing this year.

Lakes by Yoo could be a major loss - £2000 down. May need to find a new sponsor for the Ball.

A request for sponsors can be made at the Fairford and Lechlade Business Club meeting. **ACTION: KSy/CR**

HGC has a friend with a new honeymoon business who might provide some sponsorship to promote the business.

10K/3K Road Race

The road closure application must be made at least 12 weeks before the races.

ACTION: KSy

Zycko have already pledged to sponsor the races, for £2000.

KSy and HSS have been going through the race email account.

KSy and HSS have a handover meeting planned with Dave Smith for February 27th.

ACTION: KSy/HSS

There was a suggestion that baseball caps could be given to the participants, but the cost of these was subsequently found to be too high.

Dog Show

Eileen and Joan will be organising this. Need to check the wording for the diary.

ACTION: KSm

Publicity

Ongoing with CR.

More posters to go up around town.

Would it be possible to get a banner put up at Tesco in Cirencester.

Logistics

TH has received the insurance renewal notice. It will cost £300 for the Festival week only. This has been paid.

TH has written to the air base to ask if we can use their tracking on the field.

Can fire extinguishers be provided by the same people as last year?

ACTION: JC

Children's Party

Need to contact the organisers from last year.

ACTION: TH

Parade

Need to send out letters to see who is interested in taking part in the parade.

ACTION: LH

Battle of the Bands

The PTA can't run this event again this year, as it's not during half term week. Instead it'll be during exam time.

Need to arrange an alternative for the Thursday evening:

- A horse-racing evening, using pre-recorded races?
- The return of ferret racing?
- Salsa dancing, possibly with Claudia who already runs classes locally.
- A fashion show, with the participation of the schools?
- Childrens disco
- A smaller scale Battle of the Bands, with an open mic session for later in the evening
- Or we just run it as normal, with an earlier finish time to try and please the parents and school.

Festival Market

Penny Ibbotson was to have raised this with the Facilities Committee. CR believes it has been confirmed.

Sunday Afternoon

Could hold a tea dance on the Sunday Afternoon. SS has a possible contact for this.

ACTION: SS

AOB

AP asked about the barbecue for the Saturday and Sunday. Can the Base supply equipment again?

Work on the web site is continuing. CR asked if any photos could be provided.

KSy would like to sort out the bank account for taking Race payments, possibly using Google Payments.
Needs to contact SM regarding this.

ACTION: KSy

Can the committee contact details be sent out again.

ACTION: NP

HGC has a friend who could produce a logo for the web site and any banners we have made.

RB will not be present at the next meeting, but will provide an update on progress with sponsorship to TH.

ACTION: RB

Meeting closed at 8:45 pm

NEXT MEETING – 19th March – 7.30pm, the Bull Hotel, room to be confirmed (ask at the bar). Ball meeting will be at 7pm.